

EUROPEAN AFFAIRS – JUNIOR COMMUNICATION OFFICER

HOLIDAY REPLACEMENT – TEMPORARY CONTRACT

Mission

ESN operates the Europe Direct Contact Centre (EDCC) for the Directorate-General Communication of the European Commission. The EDCC answers questions on EU affairs from citizens and businesses across the EU. Enquiries may be submitted in any of the EU's 23 official languages, and may address any aspect of its institutions, policies and programmes.

The responsibilities of Europe Direct Contact Centre Communication Officers are:

- to receive, process and respond to enquiries on EU affairs and policies from European citizens and businesses by telephone, email and web-chat
- to research and draft answers to more complex enquiries, under the guidance and with the support of experienced supervisors (Information Officers)
- to develop and keep up to date specialist knowledge in one or more EU policy domains, and contribute to the production of high-quality content related to these domains as the basis for answers to future enquiries

The EDCC is located in central Brussels.

We are looking for replacement during the summer holiday period. The positions offered are full-time.

Multicultural working environment.

Profile

Candidates must have a Master in European affairs and the ability to speak and write fluently in English and at least two other official EU languages.

We are currently seeking for Junior Communication Officers with the following languages:

- Bulgarian
- Danish
- Estonian
- Hungarian
- Latvian

- Lithuanian
- Maltese
- Romanian
- Slovene

Instructions

Please send your application to jobs-edcc@esn.eu

Please mention your native language in the subject of your application sent by email.